

**FISHHAWK COMMUNITY DEVELOPMENT DISTRICT II**  
**DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FL 33614**

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November 9, 2004

Board of Supervisors  
**Fishhawk Community  
Development District II**

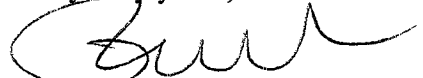
Dear Board Members:

The regular meeting of the Board of Supervisors' meeting of Fishhawk Community Development District II will be held on **Monday, November 15, 2004 at 11:00 a.m.** at the Fishhawk Ranch Clubhouse, located at 5721 Osprey Ridge Drive, Lithia, Hillsborough County, Florida 33547. The following is the advance agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting on October 18, 2004..... Tab 1
  - B. Consideration of Authorization to Disburse District Funds 2005-02 ..... Tab 2
  - C. Consideration of Series 2003 Construction Requisitions #285, #363, #407, #417-#469 (see recap)..... Tab 3
  - D. Consideration of Series 2004 Construction Requisition #15..... Tab 4
  - E. Consideration of Change Orders (see recap)..... Tab 5
- 3. BUSINESS ITEMS**
  - A. Consideration of Contracts / Proposals (see recap) ..... Tab 6
  - B. Consideration of Contract from Sunrise Landcare ..... Tab 7
- 4. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
    1. Final Draft of Policy Statement ..... Tab 8
- 5. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 6. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me (813) 933-5571.

Very truly yours,



Pete Williams  
District Manager

cc: Biff Craine, Bricklemyer, Smolker & Bolves, P.A.  
Tim Plate, Heidt & Associates, Inc.

**MINUTES OF MEETING**

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT II**

The regular meeting of the Board of Supervisors of Fishhawk Community Development District II was held on **Monday, October 18, 2004 at 11:00 a.m.** at the Fishhawk Ranch Clubhouse, located at 5721 Osprey Ridge Drive, Lithia, Florida 33547.

Present and constituting a quorum:

|                |  |
|----------------|--|
| Kary McDonald  | <b>Board Supervisor, Chairman</b><br><i>(joined the meeting in progress)</i> |
| Don Whyte      | <b>Board Supervisor, Vice Chairman</b>                                       |
| Rhonda Brewer  | <b>Board Supervisor, Assistant Secretary</b>                                 |
| Scott Shimberg | <b>Board Supervisor, Assistant Secretary</b>                                 |

Also present were:

|               |   |
|---------------|---|
| Pete Williams | <b>District Manager, Rizzetta &amp; Company, Inc.</b>   |
| Biff Craine   | <b>District Counsel, Bricklemyer, Smolker &amp; Bolves, P.A.</b><br><i>(joined the meeting in progress)</i> |
| Dawn Turner   | <b>Activities Director</b>  |
| Cindy Brown   | <b>Resident Services Representative (HOA)</b>   |

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Williams called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of Resolution 2005-01,  
Re-designating the Secretary and an  
Assistant Secretary**

Mr. Williams stated that the next item on the agenda was the consideration of Resolution 2005-01, Re-designating the Secretary and an Assistant Secretary (located behind tab 1). He reviewed the resolution for the Board recommending the re-designation of Pete Williams as Secretary, and Karen Hartman as an Assistant Secretary.